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MEMORANDUM	FOR:	

- 1. Mr. Duckett is hosting a luncheon for Rear Admiral Joseph L. Howard, USN, Deputy Director for Contract Administration Services, Defense Supply Agency, who has succeeded Major General John A. Goshorn in this position. This meeting will consist of a luncheon in the private room of the Executive Dining Room at 1200 hours on 5 September to be followed by a briefing at OSP ending at approximately 1430 hours. Admiral Howard will be accompanied by Colonel Benjamin Marshall and Mr. Thomas J. O'Brien.
- 2. Arrangements for this luncheon are being handled by this office. If you are unable to attend, please notify on extension

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Chief, Security Management DD/S&T

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